

TOM SCHEDLER
SECRETARY OF STATE

STATE OF LOUISIANA
Louisiana State Archives

3851 Essen Lane
BATON ROUGE, LA 70809
(225) 922-1000
www.sos.louisiana.gov



INCOMING LOAN AGREEMENT

Lender:

Address:

Purpose of Loan: Exhibition

Possession: Loan Dates: From _____ To _____

Description of Objects	Material	Size	Condition	Value

Shipping Instructions:

Installation or Handling Requirements:

Lender or authorized representative

Date

Telephone number

Representative of State Archives

Date

RETURN OF LOAN

I hereby acknowledge that I have examined the property lent to the Louisiana State Archives in the above executed agreement and that the materials loaned have been returned.

The objects represent _____ partial _____ complete return of property lent.

Lender or authorized representative

Date

Representative of State Archives

Date